

# **BROOKINGS COUNTY COMMISSION MEETING**

**Tuesday, November 22, 2005**

The Brookings County Board of County Commissioners met in regular session on Tuesday, November 22, 2005, with the following members present: Dennis Falken, Mary Negstad, Donald Larson, Deanna Santema, and Emil Klavetter. Also present: Stephanie Vogel, Wm. Mark Kratochvil, Kelly Bakken, Robert Hill, Lionel Torgrude, Ted Eggebraaten, Joyce Dragseth, Rae Lynn Maher, Martin Stanwick, Donna Ramsay, John Ramsay, Brian Eclov, and John Kubal.

## **CALL TO ORDER**

Chairperson Falken called the meeting to order.

## **CONSENT AGENDA**

Chairperson Falken declared the Consent Agenda approved as amended with no objection from the board. The Consent Agenda consisted of the agenda for the November 22, 2005 Commission Meeting, and the minutes from the November 15, 2005 Commission Meeting.

Welfare Matters: Case # 05-169 for lot rent and utilities was approved.

Travel/Education: Robert Hill to go to Pierre, SD on January 11-12, 2006 to attend the Planners Day at the Legislature.

## **ROUTINE BUSINESS**

Motion by Negstad, seconded by Klavetter, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. AAA AUTO GLASS, REPAIRS & MAINT. \$70.00; ACTION PROCESS SERVING, COURT CASE EXPENSE \$22.70; ALCOPRO, INC., BLOCK GRANT \$1526.58; ALLIED OIL & SUPPLY, SUPPLIES & MATERIALS \$285.32; AT&T, UTILITIES \$90.50; BOYER TRUCKS, REPAIRS & MAINT. \$726.81; BOYS & GIRLS CLUB, BLOCK GRANT \$604.17; BRKGS., CITY OF, REPAIRS & MAINT. \$5.11; BRKGS. CITY UTILITIES, TELEPHONE \$120.89; BROOKINGS CLK. OF COURTS, BLOCK GRANT \$658.19; BRKGS CO TREASURER, AM'T HELD FOR DEL. TAXES \$1055.11; BRKGS CO YOUTH MENTORING, BLOCK GRANT \$1638.57; BRKGS DAILY REGISTER, PUBLISHING (LEGALS) \$1263.01; BROOKINGS ENGRAVING, REPAIRS AND MAINTENANCE \$123.00; BROOKINGS PUBLIC LIBRARY, OTHERS (BRKGS. LIBRARY) \$6250.00; BUHL'S CLEANERS, REPAIRS AND MAINTENANCE \$64.95; C&W REPAIR, REPAIRS AND MAINTENANCE \$52.25; CARQUEST AUTO PARTS STORE, SUPPLIES & MATERIALS \$204.52; CENTRAL BUSINESS SUPPLY, REPAIRS AND MAINTENANCE \$1743.90; CHAPMAN, NICHOLE, TRAVEL & CONFERENCE \$61.00; CHEMCO INC, SUPPLIES & MATERIALS \$261.60; COOK'S RECYCLING, UTILITIES \$403.28; COURTESY PLUMBING, REPAIRS AND MAINTENANCE \$67.83; COVER TO COVER, SUPPLIES & MATERIALS \$41.98; DAKOTA FLUID POWER INC, SUPPLIES & MATERIALS \$44.87; DELL MARKETING LP, DATA PROCESSING/HARDWARE \$662.03; DIRECT CHECK, AM'T HELD FOR SHERIFF TRU \$58.80; EAST CENTRAL

MH/CD,PERSONAL SERVICES \$60.00; EINSPAHR AUTO PLAZA,GASOLINE/VEHICLE MAINT. \$7.09; ELITE BUSINESS SYSTEM INC,REPAIRS AND MAINTENANCE \$66.00; EVERIST, L.G. INC,SUPPLIES & MATERIALS \$6660.37; FARMER'S COOP COMPANY,SUPPLIES & MATERIALS \$2242.50; FIRST BANK & TRUST,TRAVEL & CONFERENCE \$239.98; FIRST BANK & TRUST,FISCAL AGENT-HVAC \$81750.00; FIX, JO,TRAVEL & CONFERENCE \$61.00; FOERSTER WHOLESALE SUPPLY,SUPPLIES & MATERIALS \$453.90; FRIEDRICH, CLIFF,TRAVEL & CONFERENCE \$7.78; GALL'S INC,MACHINERY & EQUIPMENT \$38.98; GEMPLER'S INC,SUPPLIES & MATERIALS \$194.90; GRAYBAR ELECTRIC CO INC,REPAIRS AND MAINTENANCE \$82.15; GROSS, LINDA,TRAVEL & CONFERENCE \$134.27; HAROLD'S PRINTING,OFFICE SUPPLIES \$214.85; HAROLD'S PHOTO CENTERS,SUPPLIES & MATERIALS \$37.62; HARTSEL, PATRICIA J.,TRANSCRIPTS (NON) \$15.60; HAUFF MID-AMERICA SPORTS,PERSONAL SERVICES \$161.65; HEIMAN FIRE EQUIPMENT INC,DOJ/OJP \$2541.00; HELDT, GARY,TRAVEL & CONFERENCE \$25.60; HEWLETT-PACKARD COMPANY,MAJOR DISPATCH EQUIPMENT \$2228.00; HOLM, JOANIE,CORONER FEES \$1500.00; HOUGLAND, DANIEL G.,TRAVEL & CONFERENCE \$5.34; HY-VEE FOOD STORE,PRISONER RATION \$11760.45; HY-VEE PHARMACY,MEDICINE/RX \$853.17; INSTY-PRINTS,OFFICE SUPPLIES \$253.80; INTEGRATED BUSINESS SOL,DATA PROCESSING/SOFTWARE \$800.00; INTER-LAKES COMM. ACTION,COMMUNITY WORKER \$629.00; JENSEN, RANDY J.,TRAVEL & CONFERENCE \$43.96; KIDWILER, MARY,TRAVEL & CONFERENCE \$43.00; KLEINJAN, DARREL,TRAVEL & CONFERENCE \$47.16; KNUTSON, DUANE,TRAVEL & CONFERENCE \$37.88; L&L PARTS,SUPPLIES & MATERIALS \$558.78; LEXISNEXIS,UTILITIES \$110.00; LYLE SIGNS, INC.,SUPPLIES & MATERIALS \$1511.14; MCCARTY, DONALD,ADULT DEFENSE \$1763.53; M&T FIRE & SAFETY INC.,REPAIRS AND MAINTENANCE \$103.50; MANS, BOB,TRAVEL & CONFERENCE \$40.12; MARC,SUPPLIES & MATERIALS \$179.81; MARTIN'S INC.,SUPPLIES & MATERIALS \$1151.13; MASTERCARD,E-911 ENHANCED \$512.00; MATTHEW BENDER & CO.,SUPPLIES & MATERIALS \$15.80; MEADOWLARK VILLA, RENT \$145.00; MIDWEST ALARM CO,REPAIRS AND MAINTENANCE \$258.00; MILLS PROPERTY MANAGEMENT,REPAIRS AND MAINTENANCE \$190.62; MINNEHAHA COUNTY AUDITOR,PROFESSIONAL SERV. & FEES \$146.00; MINNEHAHA CO. JUVENILE,JDC-MINNEHAHA COUNTY \$1290.00; NACHTIGAL, GLEN,TRAVEL & CONFERENCE \$35.00; NATL 4-H COUNCIL,4-H EVENTS & LIT. \$125.00; NELSON, DARREL E.,TRAVEL & CONFERENCE \$41.08; NIELSEN'S,SUPPLIES & MATERIALS \$133.76; NORTHWESTERN PUBLIC SERV,UTILITIES/COURTHOUSE \$1048.93; OFFICE SYSTEMS INC,REPAIRS AND MAINTENANCE \$1000.56; OLSON, MIKE,TRAVEL & CONFERENCE \$49.08; OLSON, ROBERT,TRAVEL & CONFERENCE \$61.00; PEART & ASSOCIATES, INC.,UNIFORMS/EQUIPMENT \$271.64; PHEASANT COUNTRY EXPRESS,SUPPLIES & MATERIALS \$3253.59; PROGRESSIVE FARMER,SUPPLIES & MATERIALS \$32.00; QUILL CORP.,SUPPLIES & MATERIALS \$322.48; QWEST,DATABASE SERVICE-US WEST \$300.21; RAZOR'S EDGE LAWN CARE,REPAIRS AND MAINTENANCE \$605.00; RAINBOW CAR WASH,REPAIRS AND MAINTENANCE \$12.28; RELIANCE TELEPHONE,INMATE/TELEPHONE \$2000.00; RENTAL DEPOT, THE,RENTALS \$140.85; RESERVE ACCOUNT,POSTAGE MACHINE \$10000.00; ROCHEL, ROBERT,TRAVEL & CONFERENCE \$45.56; RUNNING'S BIG "R",SUPPLIES & MATERIALS \$315.01; SAATHOFF, LAYNE,TRAVEL & CONFERENCE \$49.72; SDACC,TRAVEL & CONFERENCE \$284.00; SD DEPT OF REVENUE,AM'T HELD FOR SHERIFF TRU \$558.78; S.D.

FEDERAL PROP. AGENCY,SUPPLIES & MATERIALS \$186.75; SDN COMMUNICATIONS,MAJOR DISPATCH EQUIPMENT \$6944.00; SIOUX VALLEY ENERGY,UTILITIES \$51.00; SOFTWARE SERVICES INC.,DATA PROCESSING/SOFTWARE \$503.75; SONSHINE INN, RENT \$35.00; STURDEVANT'S AUTO,SUPPLIES & MATERIALS \$260.32; SWEEBE, BART,TRAVEL & CONFERENCE \$96.00; SWIFTEL CENTER,MULTIPLEX UPKEEP \$2500.00; TOWN & COUNTRY SHOPPER,PUBLISHING \$50.00; VS/ADRD,PROFESSIONAL SERVICE \$132.30; VARIAN INC,BLOCK GRANT \$1076.84; VELVET UNIFORMS,UNIFORMS/EQUIPMENT \$13.00; VERIZON WIRELESS,TELEPHONE \$247.23; VLASMAN, BARRY L.,ADULT DEFENSE \$473.81; VOLUNTEERS OF AMERICA,TURNING POINT (PRE) \$1350.00; WW TIRE SERVICE INC,SUPPLIES & MATERIALS \$119.28; WAGNER REAL ESTATE,INSPECTION FEES \$300.00; WALMART COMMUNITY,SUPPLIES & MATERIALS \$229.47; WHEELCO BRAKE & SUPPLIES,SUPPLIES & MATERIALS \$360.65; YANKTON COUNTY TREASURER,PROFESSIONAL SERV. & FEES \$93.55; AHARTZ, KENNETH,JURY & WITNESS \$11.28; ANDERSON, DAWN,JURY & WITNESS \$10.64; BJERKE, TANIA,JURY & WITNESS \$20.24; BONIFACE, ROBERT,JURY & WITNESS \$10.64; BOOE, SHEILA,JURY & WITNESS \$101.28; BRYANT, JASON,JURY & WITNESS \$100.00; CARON, STEPHANIE,JURY & WITNESS \$16.40; CHRISTOPHERSEN, ERMA,JURY & WITNESS \$13.20; CLARK, RANDY,JURY & WITNESS \$13.20; DENISON, DARCI,JURY & WITNESS \$20.88; DURAN, AMBER,JURY & WITNESS \$108.96; ELIASON, CONNIE,JURY & WITNESS \$22.80; ENGELMEYER, DALE,JURY & WITNESS \$102.56; FOERSTER, JAMES,JURY & WITNESS \$10.64; FOSTER, LORETTA,JURY & WITNESS \$15.12; FLIPPIN, Verna,JURY & WITNESS \$52.56; FREYBERG, EVELYN,JURY & WITNESS \$119.20; GILKERSON, DAVID,JURY & WITNESS \$103.84; HENDRICKSON, MICHAEL,JURY & WITNESS \$50.64; HAVREVOLD, FLOYD,JURY & WITNESS \$15.12; JAHN, JASON,JURY & WITNESS \$10.64; JONES, EARLINE,JURY & WITNESS \$102.56; KABRIS, GAIL,JURY & WITNESS \$105.12; KRATOCHVIL, WILLIAM,JURY & WITNESS \$10.00; KREUTNER, BRUCE,JURY & WITNESS \$106.40; KRUSE, DANIEL,JURY & WITNESS \$10.64; LATHROP, SHIRLEY,JURY & WITNESS \$55.12; LEEN, ANGELA,JURY & WITNESS \$10.64; LENGKEEK, MARIN,JURY & WITNESS \$10.64; LINN, NORMA,JURY & WITNESS \$10.64; MANNERUD, JAMES,JURY & WITNESS \$56.40; MCCARTY, PAUL,JURY & WITNESS \$103.84; MELBY, JASON,JURY & WITNESS \$11.28; MURFIELD, RODNEY,JURY & WITNESS \$17.04; OLSON, BRYCE,JURY & WITNESS \$63.44; ONEILL, THOMAS,JURY & WITNESS \$11.28; PETERSN, WENDI,JURY & WITNESS \$14.48; PIKE, GLORIA,JURY & WITNESS \$108.96; PILLATZKI, ANGELA,JURY & WITNESS \$101.28; RHODY, DEANNA,JURY & WITNESS \$10.64; RIEKEN, DIANE,JURY & WITNESS \$10.64; ROACH, ELWYN,JURY & WITNESS \$50.64; SAHR, PAUL, JURY & WITNESS \$50.64; SCHWADER, PAUL, JURY & WITNESS \$10.64; STEIN, DANA, JURY & WITNESS \$18.96; STOLTENBURG, KAREN, JURY & WITNESS \$22.80; TRIPLETT, ANTONIA, JURY & WITNESS \$10.64; WEIGHT, PATRICK, JURY & WITNESS \$13.84; WEEKS, VIRGINIA, JURY & WITNESS \$51.28.

Zoning and Drainage Director, Robert Hill met with the board to give an update on the Wind Tower Meeting and on upcoming Zoning Matters.

Highway Superintendent, Ted Eggebraaten met with the board to discuss the stasis of the construction on the Emergency Structures of County Roads 40 and 46.

Director of Equalization, Joyce Dragseth met with the board to introduce a new employee, Equalization Clerk, Rae Lynn Maher, update the board on building permits, and to discuss the proposed initiative on property values.

Veterans and Welfare Director, Lionel Torgrude met with the board to discuss the South Dakota Vietnam War Memorial Event.

Motion by Klavetter, seconded by Negstad, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Commission; Amount: \$336.30; Reason: Reimbursement for Don Larson travel to NACo; Receipt # 93755: Line #10100X4270111. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Motion by Santema, seconded by Larson, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$100,640.42; Reason: Program Funding for 2004 DOJ/OJP Equipment Grant; Receipt # 93710: Line #22600X4296222. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Motion by Negstad, seconded by Klavetter, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Emergency Management; Amount: \$141.00; Reason: Program Funding 2005 Citizen Corps Grant; Receipt # 93710: Line #22600X4295222. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes.

### **REGULAR BUSINESS**

Zoning and Drainage Director, Robert Hill met with the board to give an update on the E911 Rural Home Addressing Project.

Donna Ramsay met with the board to discuss the appointment process of the Brookings County Planning and Zoning Board Members.

Motion by Larson, seconded by Negstad, to appoint Duane Knutson to the Brookings County Planning and Zoning Board, representing District 1 from January 2006 to December 2009. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes.

Motion by Negstad, seconded by Santema, to appoint Darrell Nelson to the Brookings County Planning and Zoning Board, representing District 4 from January 2006 to December 2009. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion passes.

Highway Superintendent, Ted Eggebraaten met with the board to discuss the bid for BRO 8006(43) PCN 6751.

Motion by Santema, seconded by Larson, to approve and to award Bid Item # 1 in the November 15, 2005 Letting; BRO 8006(43) PCN 6751 Brookings County Structure and Approach Grading to Prairie Contracting Inc. of Sioux Falls, SD the low bidder of five (5) with the proposal of \$126,315.50. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion passes.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss the NACo Prescription Drug Card Update, the South Dakota Vietnam War Memorial Event, State Association Matters, upcoming meetings with Brookings City and the Brookings County Zoning Board, and the Brookings County Detention Center Generator Project.

Sheriff, Martin Stanwick and Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss the Brookings County Detention Center Generator Project and the Quotes Received for Phase 1 of the Project. Motion by Larson, seconded by Santema, to accept and authorize Chairperson Falken to sign the Proposal from Clites Electric Construction, Inc. of Brookings, SD for Phase 1 of the Brookings County Detention Center Generator Project in the amount of \$25,920.00. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion passes. Be it noted, Clites Electric Construction, Inc. was the sole quote received, specifications were sent to four (4) contractors and the other contractors chose not to place a quote on the project.

## **COMMISSIONER'S OPEN DISCUSSION**

Commissioner Klavetter reported on the BEDC Meeting and the Eight County Sioux Valley District Meeting.

Commissioner Santema reported on the Eight County Sioux Valley District Meeting and the ECMH Meeting.

Commissioner Negstad reported on the ICAP Meeting, the BATA Meeting, and the Eight County Sioux Valley District Meeting.

Commissioner Larson reported on Conference Calls with NACo, and the process of public input.

Commissioner Falken reported on the Extension Meeting and the Eight County Sioux Valley District Meeting.

## **EXECUTIVE SESSION**

Motion by Klavetter, seconded by Santema, to enter into executive session at 10:05am. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter "Aye," Falken "Aye." Motion passes. Chairperson Falken declared executive session over at 10:15am. Reason - Contractual Matters. No action at this time.

## **ADJOURNMENT**

There being no further business, Chairperson Falken declared the meeting adjourned until Tuesday, November 29, 2005.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

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Kelly Bakken  
Deputy Auditor  
Brookings County Auditor's Office